ADMINISTRATIVE CORE

The Methodology and Advanced Analytics Resource Center's (MAARC) Administrative Core (AC), led by MAARC PIs John Schneider, Harold Pollack, and Russell Brewer, provides central administrative oversight for all MAARC activities, including all MAARC cores, administrative units, and institutions.

The AC ensures the accountable, efficient, and excellent conduct of research, consultation, and stakeholder collaboration within Justice Community Overdose Innovation Network (JCOIN) clinical trial sites, between the MAARC and Clinical Trial Center (CTC), and with the National Institute on Drug Abuse (NIDA). To accomplish these goals, the AC is responsible for the MAARC's success in three domains:

Organization, governance, collaboration, and integration:

Integrate existing organizational and collaborative infrastructure to ensure the accountable, efficient, and methodologically rigorous conduct of data curation and analysis, modeling, metadata and other tool generation, intervention development support, and orderly closeout of Phase 1 projects.

Quality, communication, and efficiency:

Provide support in administration, communications, finance, and reporting to MAARC to ensure each core complies with federal, institutional, and NIDA requirements. This includes providing infrastructure and

inidividualized support for effective communication among MAARC scientists (across institutions and with all potential beneficiaries), CTC community key influencers, and JCOIN research hubs past and present to disseminate the fruits of MAARC research and to underscore the importance of engaging in substance use, criminal legal context and associated sequelae.

Rigorous evaluation:

Ensure the meaningful and useful evaluation of MAARC activities, using established metrics and other measures, to inform decisions regarding continuous quality improvement across the entire range of MAARC research and consortium support missions.

SUBMISSION OF TECHNICAL ASSISTANCE REQUESTS

Technical assistance requests for all questions regardless of the MAARC core should be submitted via the online form. You may also access the form by scanning the below QR code:



Please allow 3–5 business days for a MAARC team member to contact you. Requests submitted via email, including direct requests to other MAARC cores, may be lost or may result in longer processing times.

ADMINISTRATIVE CORE

MAARC ADMINISTRATIVE CORE CONTACTS

For general JCOIN MAARC questions, please contact: <u>maarc@uchicago.edu</u>.

With specific questions about the Admin Core, please contact:

Core Executive Administrator Mainza Durrell: mdurrell@bsd.uchicago.edu

Core Admin Support Nicole Summers: nsummers1@uchicago.edu