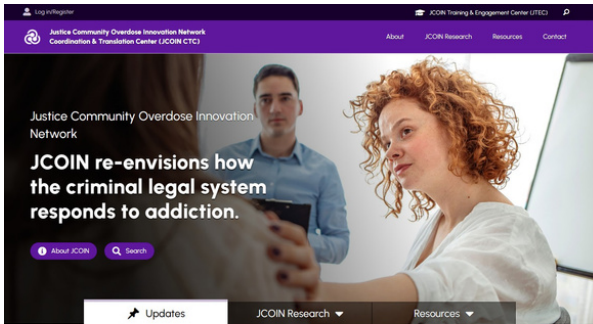


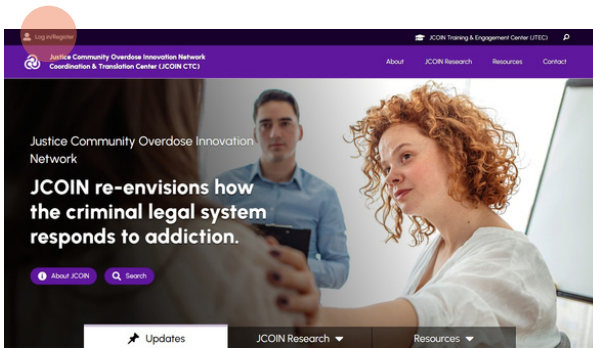
HOW TO ADD A

GRANTEE EVENT TO THE CALENDAR



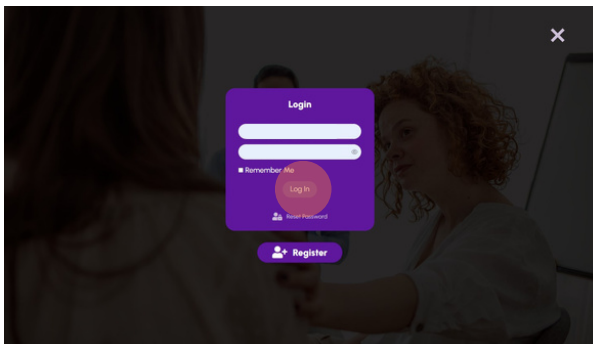
01.

Navigate to
<https://www.jcoinctc.org/>



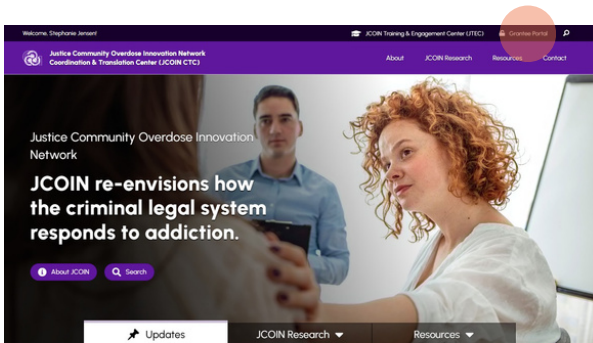
02.

Click "Log in/Register"



03.

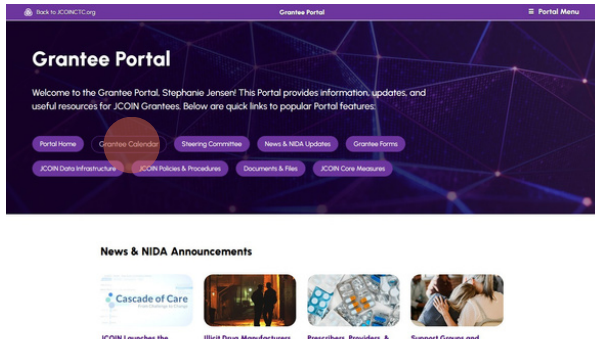
Click "Log In"



04.

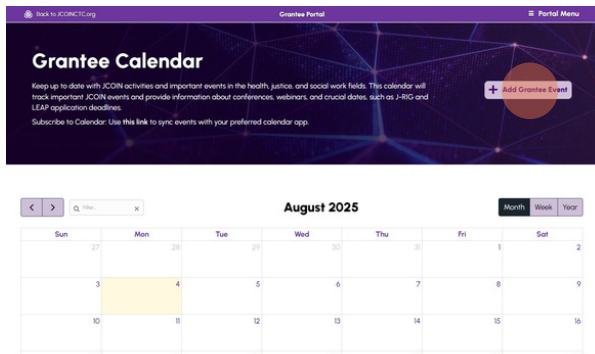
Click "Grantee Portal"

HOW TO ADD A GRANTEE EVENT TO THE CALENDAR



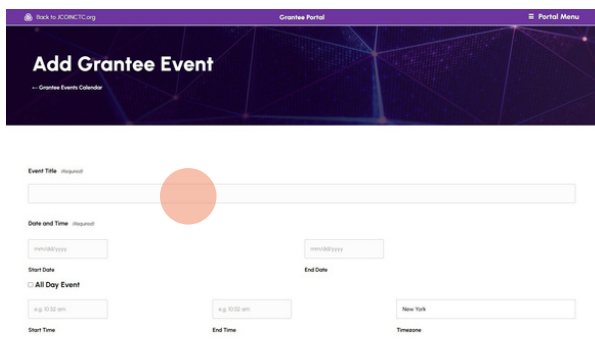
05.

Click "Grantee Calendar"



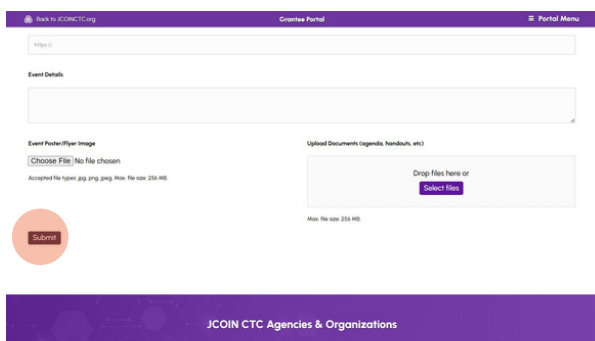
06.

Click "Add Grantee Event"



07.

Enter your Event information. You may also upload files.



08.

Click "Submit"